

***OSHKOSH CORRECTIONAL
INSTITUTION***

ANNUAL REPORT

JULY 1, 2013 – JUNE 30, 2014





OSHKOSH CORRECTIONAL INSTITUTION ORGANIZATION

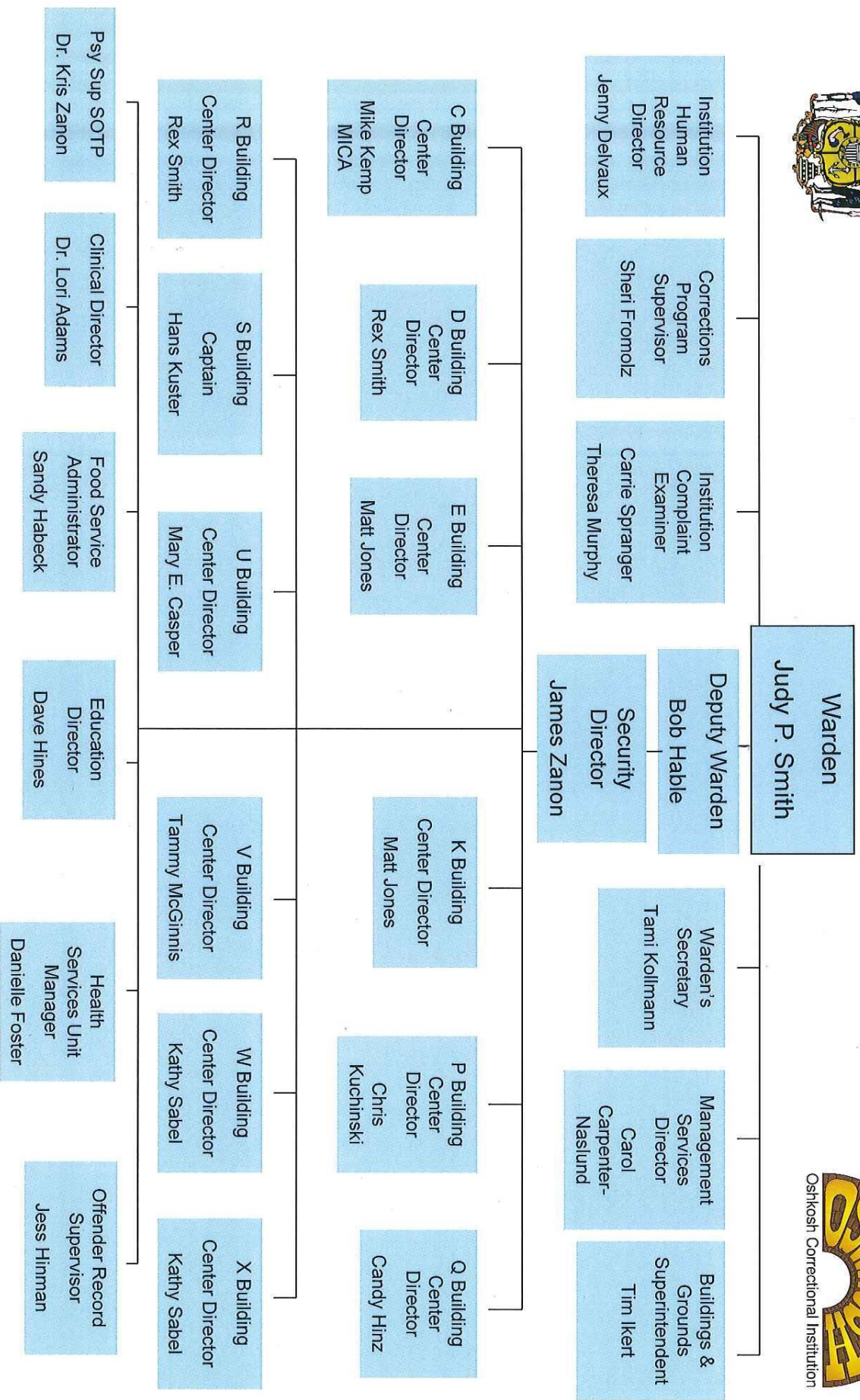


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MESSAGE FROM THE WARDEN

We salute the staff of the Oshkosh Correctional Institution for the continued dedication and commitment to Oshkosh Correctional Institution. Corrections continues to be an environment that is challenging and evolving. OSCI staff continue to be flexible and creative in an effort to meet the demands of our environment.

The year 2014 was another challenging year at Oshkosh Correctional Institution. Vacancies in key leadership occurred with the departure of the Deputy Warden and Security Director. New staff have been hired and the transition has been smooth given the vast experience and skills of the staff.

A number of major projects are in the very early stages of planning and construction. It is an exciting time to begin projects such as the remodel of our Health Services Unit, that have been in discussion for many years.

The Oshkosh and Fox Valley communities continue to be responsive to our needs. This is most evident with the number of people who volunteer their time and talents to work with inmates at OSCI. The institution working together with the community is the strongest partnership we can offer to our inmate population.

We are very proud of all our staff. We look forward to the future and know that we will continue to work together to meet new challenges.

Judy P. Smith, Warden

INSTITUTION MISSION AND GOALS

In keeping with the Department of Corrections Mission Statement which applies to facility-based services for adult offenders, Oshkosh Correctional Institution has the following mission:

To protect society from unwarranted acts, both now and in the future, which may be committed by offenders referred to us for the purpose of habilitation. The primary way we can fulfill that responsibility, as far as the future is concerned, is through a program of productive adjustment.

Goals

1. To ensure public safety, using the least restrictive control measures feasible.
2. To promote the health, safety, dignity, and rights of offenders committed to our institution.
3. To manage resources, including community agencies and volunteers, in the most efficient, effective and practical manner consistent with the attainment of institution goals.
4. To motivate inmates to establish and implement goals; to determine what services are needed to accomplish the goals; to do whatever is possible to insure that those services are delivered; and to motivate inmates to utilize those services.
5. To develop a helping relationship between staff and inmates by being positive role models, showing mutual and equal respect for each other.
6. To develop a helping approach to problems of the inmates; all staff members have this responsibility in their daily interactions with inmates. Every contact with staff is an opportunity for learning and correcting.
7. To provide an environment which fosters and creates independent living skills by providing inmates with real choices, decision making, and the natural consequences of those choices and decisions whenever possible, and consistent with safety and security for staff, inmates, and the community.
8. To develop a sense of responsibility for self and others by building inner self-controls. Inmates will be involved in structured meaningful programs.
9. To promote a total approach to each inmates needs through addressing his physical, social and educational needs, analyzing skill deficits and addressing those deficits through relevant, proper programming.
10. To create an environment that is clean, relaxed, humanistic and conducive to helping people change.
11. To monitor and evaluate institution programs for general effectiveness and achievement of results.
12. To ensure that health care is provided to inmates consistent with professional, community and correctional health standards.

Special Historical Notes & Other Institutional Information

A new medium security prison was first proposed in 1977, by the "Flad Report" - a six year master plan commissioned by the Legislature. Wis. Stat. 301.16(lm) designated. . ." the 300 bed medium security institution shall be the Oshkosh Correctional Institution (OSCI), located north of the city of Oshkosh at the site of the DOC Winnebago Correctional Farm." Construction was started in the fall of 1984, and OSCI was activated to receive inmates in September 1986. In order to make room for the many expansion projects to the institution, the Winnebago State Prison Farm was razed and relocated to Waupun. All OSCI property was annexed to the City of Oshkosh. OSCI presently has a designed capacity of 1,494 and in 2005, reached an inmate population over 2050. Today's operating capacity is 2025.

Total Site Acreage

- Original Site Acreage - Approximately 80 acres
- Expansion Acreage – 193 acres
- Total Site Acreage – 273 acres
- Original Interior Acreage – 43 acres
- Expansion Interior Acreage – 53
- Total Interior Acreage – 96 acres
- Perimeter Road – 2.4 acres

Oshkosh Correctional Institution Profile

- 2,055 Male Population
- Designed Capacity 1,494 males
- Uniformed Employees 343 FTE
- Non Uniformed Employees 153 FTE
- Operating Budget \$41,676,382
- Inmate to staff ratio – 4 inmates to every staff member

Salary	\$23,823,790
Fringe	\$12,342,306
Services/Supplies	\$596,807
Variable – Non Food	\$1,191,620
Food	\$2,277,676
Utilities	\$2,318,419
Maintenance	\$317,286
Total	\$42,867,904

Inmate Contributions

Child Support	\$64,855.77
Restitution	\$65,810.62
DNA	\$24,393.77
Victim Witness	\$47,496.66
Medical Co-Pay	\$15,034.50

Multi-Disciplinary Management

Multi-disciplinary institution management has enabled OSCI, the largest institution in the State of Wisconsin, to maintain a safe and secure environment that operates within its budget, while simultaneously facilitating productive programming, education, treatment, and work opportunities for its population of approximately 2,055 inmates.

Twelve living centers utilize multi-disciplinary teams, which include unit managers, security supervisors, social workers, correctional officers, psychologists, teachers, nurses, and program assistants. These unit teams cooperatively supervise, communicate and interact with manageable numbers of inmates drawing from readily available in-house resources that meet a wide array of inmate needs.

Oshkosh Correctional Institution Programs

- **Education Vocational/Academic**
Education programs are offered at OSCI to inmates who have educational needs in academic areas, vocational areas or both. In partnership with UW-Oshkosh, the Convicts to College Program is offered to inmates.
- **Self Help, AA, NA, Circle of Recovery, and the Smart Support groups offered to inmates at OSCI.**
- **Cognitive Intervention Program (CGIP)**
CGIP is a program designed to teach the offender the principles of cognitive self- change. Two phases of this program are offered. Each phase consists of 15 two hour sessions.
- **Restorative Justice - Victim Impact Group**
The Victim Impact group, sensitizes inmates to the plights of victims and the community and focuses on victim empathy
- **Domestic Violence Counseling**
This program is offered to inmates who have an identified need for domestic violence counseling. Group meets once a week for fifteen weeks.
- **Sex Offender Treatment Program (SOTP)**
The Sex Offender Treatment Program is designed as a therapeutic community model, which takes a minimum of 36 months to complete in order for inmates to graduate from the program inmates must meet objectives that include components of pre-treatment modules, behavioral modification, educational modules and demonstrate good knowledge of relapse prevention techniques. SOTP includes the GOALS (Giving Offenders Alternative Life Skills) program for inmates with cognitive or learning challenges.

- **Teleios Program**
This program provides substance abuse, domestic violence and anger management counseling to inmates. This is a 16 week program.
- **Transitional Treatment Program**
The TTC program assists inmates with a diagnosed mental illness and/or developmental disability in transitioning from specialized institutions to a medium security living center in general population or a less secure environment.
- **Mental Illness Chemical Abuse (Dual Diagnosis Program) (MICA)**
The program is designated for inmates diagnosed with a substance use disorder and a major mental illness. A multi-disciplinary team coordinates treatment for these inmates.
- **Re-entry**
OSCI provides the DOC Pre-Release Curriculum per the Re-entry Policy. OSCI also offers numerous re-entry programs such as, Windows to Work, Circle of Support, and the Transitional Treatment Outreach Program.
- **Transitional Outreach Program (TOP)**
The program provides comprehensive, statewide, pre-release and post-release services to offenders with chronic mental illness who are returning to Wisconsin communities. The major goals are to minimize criminal recidivism and psychiatric deterioration, as well as to enhance community living skills. Upon release, Outreach Specialists work in collaboration with Division of Community Corrections agents to establish community contacts largely in the counties where the inmate is released.
- **Windows To Work**
The program provides a unique opportunity for County communities to address the needs of offenders through a pre and post-release educational and supportive model. The program enhances public safety by assisting communities to develop an infrastructure to integrate offenders and promote healthy development activities that will assist returning offenders to positively contribute to their communities.
- **Circles of Support**
This is a voluntary program in which individuals recently released from prison can request to be accepted as Circles participants. The ultimate goal is to reduce recidivism and make our communities safer.

- **PawsForward Service Dog Program**

The PawsForward program is a community service project designed to have inmate volunteers train puppies and dogs to become guide dogs for visually impaired persons residing in Wisconsin. The program is a joint effort between OSCI and OccuPaws (a non-profit organization) located in Madison, Wisconsin. The inmate volunteers are selected through disciplinary record, record checks, job or school status, staff reviews, and a “job style” interview process. They continue to be evaluated on a continuous basis for their appropriateness and positive motivation for the program. The selected inmate volunteers live with the dogs in their cells and are responsible for the dogs health, training and well-being at all times. OccuPaws provides volunteer trainers and groomers that come into OSCI to train the inmates in a group setting on a rotating schedule. OccuPaws provides all of the dogs and supplies for the program through donations and their funds. Since December 2012 inmate volunteers have help train over 36 dogs and 7 graduated guide dogs.

Oshkosh Correctional Institution Work and Community Projects

Community Service projects

15,370 hours of work provided by 942 inmates for community projects. Examples of projects include desktop publishing, building maintenance care, habitat for humanity and duplicating.

Horticulture program

10,500 lbs. of produce was donated to local food pantries.

Vermicomposting

Over 37,200 pounds of waste was consumed by worms which produced 10,844 pounds of worm castings.

Recycling

87,785 pounds of aluminum recycled.

Volunteers

Volunteers contributed over 2000 volunteer hours helping with program services at OSCI which included religious, NA, AA and Self Help groups.

Braille Program

Trains qualified inmates in literary Braille transcription leading to certification by the library of Congress in Braille Transcription. Inmates produce quality Braille materials for the special needs population state-wide and throughout the country.

Knitting Program

Donations of yarn from the community were used by inmates to produce more than 2,000 knitted items for social services and non-profit organizations in the surrounding five counties.

Fathers Sharing Books Program

A program that involves fathers sharing and reading books with their children during visiting hours. This program has generated national interest.

Inmate Complaints

Inmate Complaints by categories	
Category	Number
Staff	149
Correspondence and Publications	332
Discipline	250
Medical	573
Release	5
Personal Physical Conditions	99
Personal Property	412
Rules	169
Religion	8
Work and School Programs	60
Visiting	69
Food	36
Classification	27
ICRS	49
Discrimination	3
Inmate Accounts	98
BCE	1
Breach of Confidential Health Information	26
Staff Sexual Misconduct	7
Inmate Sexual Misconduct	1
Dental	25
Psychology	17
Psychiatry	19
Staff Misconduct	18
Other	152
Total	2605

Inmate Conduct Reports

4,022 conduct reports were served and heard by the Due Process Hearing Committee. Of the 4,022 conduct reports 282 were appealed.

Volunteer Hours

Over 2,000 volunteer hours which included bible study, pastoral visits, worship services. Other groups were volunteering for Self Help, NA, and AA groups.

Employee Service Program

The Employee Service Program contracted with Life Matters an Employee Assistance Provider. Life Matters provides free and confidential assessment, short-term counseling, prevention, education, and referral services for staff and their dependents. OSCI has an active ESP committee and 12 peer supporters.

Acronyms

AA	Alcoholic Anonymous
CGIP	Cognitive Intervention program
DOC	Department of Corrections
DVC	Domestic Violence Counseling
GOALS	Giving Offenders Alternative Life Skills
MICA	Mental Illness Chemical Abuse
NA	Narcotic Abuse
OSCI	Oshkosh Correctional Institution
PREA	Prison Rape and Elimination Act
SOTP	Sex Offender Treatment Program
TOP	Transitional Outreach Program
TTC	Transitional Treatment Program